

## **Monitoring and Reporting Borrowing of VFC Vaccine Guidance**

The federal VFC program requires the Kansas Immunization Program (KIP) to monitor and report on numbers and frequency of VFC and all state funded vaccine doses borrowed. The CDC VFC Borrowing Report (attached) describes how this documentation is completed.

KIP is aware there are occasions or special circumstance when a provider borrows VFC vaccine to administer to non-eligible child and vice versa. This practice allows the practice to assure any child is fully vaccinated at the time of the visit. Borrowing VFC vaccines should be rare and never done routinely. It is expected the practice maintains adequate vaccine stores of both VFC and privately purchased vaccines to meet the needs of their patient population. Borrowing should never prevent a VFC-eligible child from receiving a vaccination because a VFC vaccine has been borrowed.

KIP implemented the Borrowing form January 2009 when it was sent out with the 2009 VFC enrollments. The form and a sample of a completed form with instructions are attached to this guidance. KIP is not requiring providers to use this form so long as the method used in your practice contains the required information noted on the CDC's form. Borrowed vaccine documents must be kept on file for a minimum of three years. These documents may be requested by KIP and they will be reviewed at site visits. If the provider chooses to submit borrowed vaccine forms; please submit them to: [www.vaccines@kdheks.gov](mailto:www.vaccines@kdheks.gov) or fax to: 785-296-6510.

KIP staff is available to assist the practice in review of vaccine ordering to help eliminate or decrease borrowed vaccines. Contact your nurse consultant or the Topeka office at: 785-296-5591.

Attachments